

Special Issue

*A Guide to Living in Okayama City
for Foreign Residents 2021*

Handbook for Foreign Residents

City of Okayama

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International Affairs Division Tel 086-803-1112 / Fax 086-225-5408
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Okayama City Official Website <https://www.city.okayama.jp/>



▲ Website: International Affairs Division



▲ Facebook: International Affairs Division

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Mayor of Okayama OMORI Masao



Okayama: Momotaro City moving vigorously into the future

Okayama City became an ordinance-designated city on April 1, 2009. We are the 18th ordinance-designated city in Japan and second in the Chugoku and Shikoku regions after Hiroshima City.



◆ International friendship exchange cities and regions

San Jose City (U.S.), San José City (Costa Rica), Municipality of Plovdiv (Bulgaria), Luoyang City (China), Bucheon City (Republic of Korea), Hsinchu City (Taiwan), the Confederated Tribes of the Umatilla Indian Reservation (U.S.) and the island of Guam (U.S.)

◆ City flower, tree, flowering tree, and bird

【Flower】
Kiku or Chrysanthemum



【Tree】
Kuroganemochi or
Round Leaf Holly



【Flowering Tree】
Saruberi or
Crape-myrtle



【Bird】
Tanco or
Japanese crane



◆ Okayama City Citizen's Charter

- 1 Be kind to others to create a warm and joyful city.
- 1 Maintain order and respect the rules to create a bright and safe city.
- 1 Take good care of flowers and trees to create a beautiful green city.
- 1 Clean up paper waste and trash to create a pleasant and clean city.
- 1 Preserve cultural assets to create a traditional and sophisticated city.

◆ Mascots of Okayama City

Here are our mascots 'MIKORO' and 'HAKORO' born when Okayama City became an ordinance-designated city on April 1, 2009. 'MI' in 'MIKORO' means *mizu* (water) of Okayama's abundant water, and 'HA' in 'HAKORO' means *happa* (leaves) of Okayama's beautiful green. 'KORO' in both names means *kokoro* (heart) as in a beautiful heart and also means *koro-koro* or a small round shape.



Four Administrative Wards

Main phone number ☎086-803-1000 ※An operator will transfer you to each ward office.

<p>Kita Ward</p> <p>Kita Ward Office: 1-1-1 Daiku, Kita-ku 700-8544 (Okayama City Hall and Okayama City Hall Annex)</p>	<p>Naka Ward</p> <p>Naka Ward Office: 3-7-15 Hama, Naka-ku 703-8544</p>
<p>Higashi Ward</p> <p>Higashi Ward Office: 1-2-4 Saidaiji-minami, Higashi-ku 704-8555</p>	<p>Minami Ward</p> <p>Minami Ward Office: 495-5 Urayasu-Minamimachi, Minami-ku 702-8544</p>



Disaster Preparedness

Risk and Crisis Management Room ☎086-803-1082

Emergency Numbers

**Fire Engine &
Ambulance**

☎119

**Alert, Warning &
Weather forecast**

☎177

Crime & Accidents

☎110

Report by FAX 086-221-0110

Fire Information Line ☎ 086-226-0119

for the location and status of fire

※Japanese Only

(Interactive Voice Response)

Emergency Hospital Info Line ☎086-231-0119

for available emergency hospitals in Okayama City

※Japanese Only

(Interactive Voice Response)

How to get disaster prevention information

It is essential to obtain accurate information as quickly as possible in the event of a disaster; the information is provided via TV, radio, disaster prevention administrative radio, emergency alert e-mail, SNS including Twitter, and public information announced by PR vehicles and fire departments. Please make good use of these services.

● Okayama City Disaster Prevention Email (multilingual version)

Okayama City emails weather information, evacuation information, etc. to mobile phones registered in advance. Anyone can register for this service. ※Registration is free of charge. However, communication charges for receiving emails, etc. are at your own expense.

<How to register>

1. Access <https://www.city.okayama.jp/kurashi/0000020763.html> and read the 2D code for the language you wish to register.
 2. You will receive an email "Request for Definitive Registration." Click the URL at the end of the email to complete your registration.
 3. Follow the instructions on the website. You will then receive a completion confirmation email.
- ※Your anti-spam settings may block this confirmation email. Please change your spam mail settings.

How to get weather information

Visit the Okayama Disaster Prevention Portal, <http://www.bousai.pref.okayama.jp/> for the latest weather information in Okayama Prefecture.

How to get evacuation shelter information

Visit the Okayama City Disaster Prevention Information Map, <http://www.gis.pref.okayama.jp/okayamacity/PositionSelect?pl=3&mid=1070> for exact locations of evacuation shelters.

Earthquake Response

※This is just an example. If you feel you are in danger, evacuate immediately.

Stage 0: Earthquake Early Warning

- Prompt announcements are made on TV, radio, etc. and sent to mobile phones.



Stage 1: Protect your head and ensure your safety.

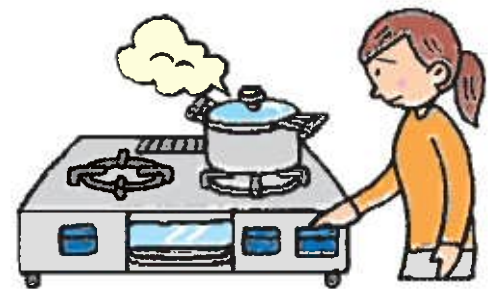
- Use a cushion, bag or other items around you to protect your head.
- Get under a table and hold onto the legs of the table.
- Don't rush out of the house/building.

Stage 2: Secure an escape route

- When the shaking stops, open doors and windows to create an escape route allowing you to quickly evacuate.
- Wear shoes or slippers to avoid stepping on glass fragments, etc.

Stage 3: Turn off the gas in the kitchen

- Put out the fire on the gas range and close the gas tap. Do not rush to put out the fire while still shaking.
- If a fire has broken out, handle initial fire extinction.



Stage 4: Turn off the circuit breaker

- Prevent fires caused by electrical leakage, etc.
- ※A quake-sensitive circuit breaker would detect a tremor and automatically trip.

Stage 5: Evacuate

- Take your emergency kit and move to a designated emergency shelter.
- Watch out for falling objects in the open air.
- Do not drive a car.
- Stay calm and make sure you have everything you need.
- Lock everything before you leave.



Precautions when evacuating

- Confirm the epicenter, tsunami advisories and warnings.
- Evacuate to high ground when a tsunami warning is issued and never go back to low-lying areas.

Storm, Flood and Landslide Disaster Response

※This is just an example. If you feel you are in danger, evacuate immediately.

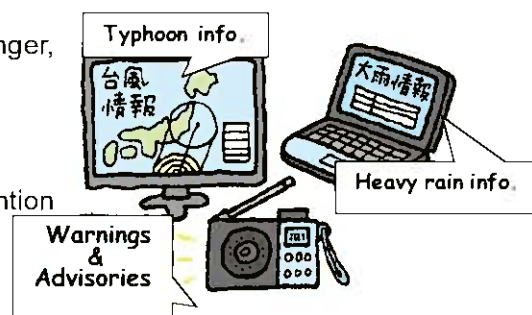
Early action saves lives

Be sure to check the latest disaster prevention weather information on TV, radio, and the Japan Meteorological Agency's website, etc. and take early action to ensure safety taking advantage of weather information such as warnings or advisories issued in stages.

In case evacuation information is sent out or you feel you are in danger, evacuate immediately.

Stage 1: Keep yourself updated on the latest information

Please get the latest information on TV, radio, Internet, disaster prevention email, etc. regularly.



Stage 2: Safeguard your house

Inspect and maintain your house and its surroundings against typhoon, storm or flood disaster as soon as possible.

Stage 3: Identify danger spots, evacuation routes and evacuation sites

Study the Okayama City Hazard Map to see the danger areas, evacuation routes and evacuation sites around your place.



Check!



Stage 4: Prepare an emergency kit

Check your emergency supplies in preparation for power failure, water outage and evacuation.



Stage 5: Evacuate immediately after an evacuation order is issued

Take immediate action after an evacuation order is announced. Do not assume that you are still safe. Evacuate immediately. Should you have no time to go outside, secure safety indoors.

Securing Safety Indoors (Vertical Evacuation)

After confirming safety with the Hazard Map, please consider evacuating to the 2nd floor or higher of your house, your relatives' house or your friends' house, and going to the impossible flood evacuation site and staying in your car there.

Please refer to the following for details;

Okayama City Disaster Prevention Manual (multilingual version)
<https://www.city.okayama.jp/kurashi/0000012091.htm>

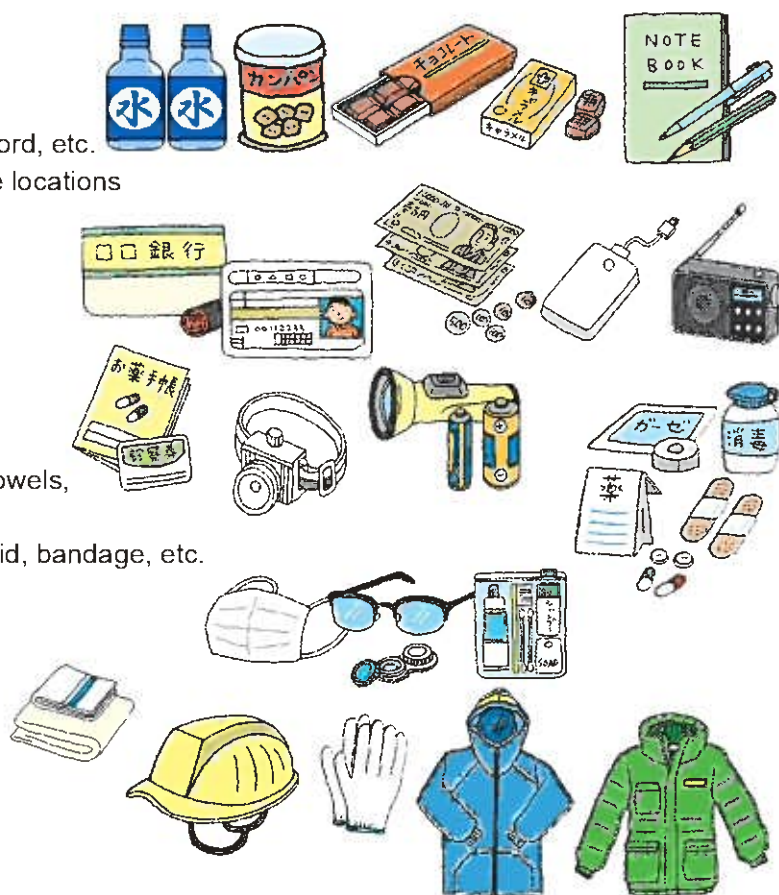
Evacuation Kit

Evacuation materials for staying at an evacuation shelter for 2-3 days

Evacuation materials are brought first in the event of evacuation from home when you are in danger of disaster. Pack evacuation materials into a bag and put the bag where you can take it out immediately.

Examples of evacuation materials

- ☐ Emergency rations
- ☐ Plastic water bottles (500ml)
- ☐ Bankbook, driving license and medicine record, etc.
- ☐ Seal: store a bankbook and seal in separate locations
- ☐ Cash: including coins
- ☐ Extra keys to house and vehicle
- ☐ Writing implements: markers and notebook
- ☐ LED Headlight, flashlight and dry batteries
- ☐ Charger for mobile and mobile battery
- ☐ FM and AM radio
- ☐ Glasses and contact lens
- ☐ Toiletries: toothbrush, soap, big and small towels, Wet wipes
- ☐ Medical supplies: medicine, disinfection liquid, bandage, etc.
- ☐ Disposable heat packs
- ☐ Thermal sheet
- ☐ Helmet, protective hood and whistle
- ☐ Coldproof outfits
- ☐ Work gloves and gloves
- ☐ Eye mask and earplugs
- ☐ Masks, sanitizing wipes, and thermometer



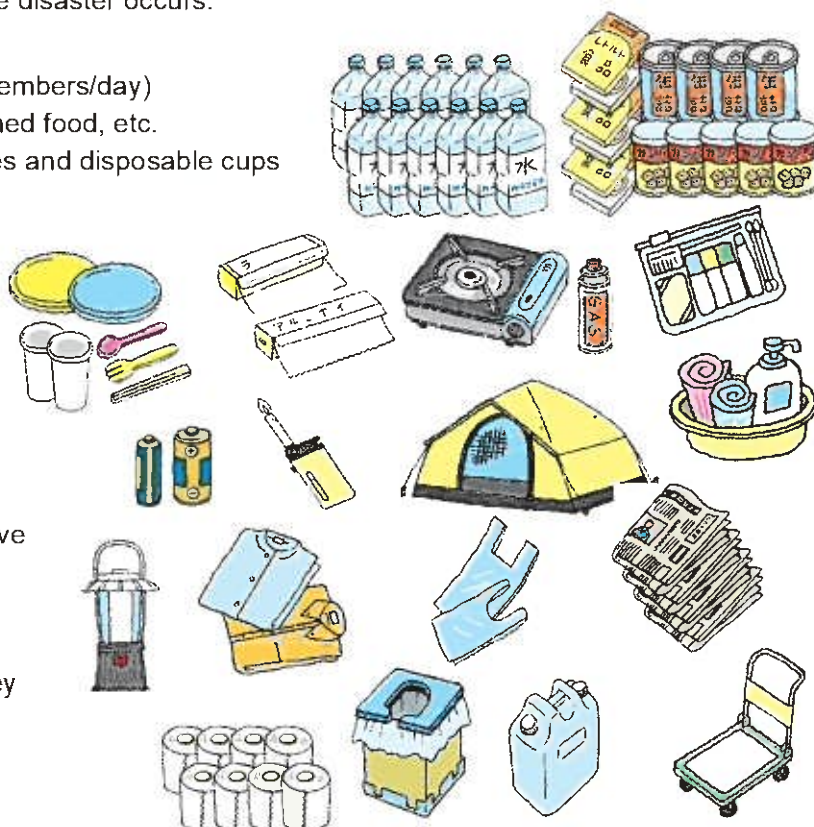
Home Stockpile

Home stockpile for staying home for 7 days

Relief supplies are not always to be delivered promptly when a large-scale disaster occur. Be well aware utilities such as electricity, water and gas may stop just after a large-scale disaster occurs.

Examples of home stockpile

- ☐ Water (3L for drinking × number of family members/day)
- ☐ Food: Instant food, Ready-to-eat meal, canned food, etc.
- ☐ Tableware: Spoons, forks, chopsticks, dishes and disposable cups
- ☐ Cling wrap and aluminum foil
- ☐ Knife, can opener and bottle opener
- ☐ Portable stove and gas canister
- ☐ Outdoor equipment: tent, sleeping bag, etc.
- ☐ LED lantern, dry batteries and lighter
- ☐ Packing string and wrapping cloth
- ☐ Scissors and cutter
- ☐ Duct tapes and sewing set
- ☐ Spare clothes and toiletries
- ☐ Cardboard box, newspapers and rubber glove
- ☐ Plastic bags, garbage bags and blue tarp
- ☐ Toilet papers and portable toilet
- ☐ Wet wipes
- ☐ Plastic container for water storage and trolley





Various Consultation Services

Living Consultation Counters

Subject	Phone	Hours	Counter	Closed
Administrative Consultation and General Consultation	General Affairs and Regional Promotion Division, General Consultation Counter Kita Ward ☎086-803-1658 Naka Ward ☎086-901-1603 Higashi Ward ☎086-944-5091 Minami Ward ☎086-902-3503	8:30 AM-5:15 PM	General Affairs and Regional Promotion Division at each ward office	•Weekends •National holidays •Year-end and New Year's holidays
Consumer	☎086-803-1109	9:00 AM-4:00 PM	Community Safety Division	
Traffic Accidents	☎086-803-1108	9:00 AM-12:00 PM 1:00 PM-4:00 PM		
Crime Victims	☎086-803-1238	8:30 AM-5:15 PM	Kita-ku Central Welfare Office	
Free Legal Consultation (reservation required)	For appointment ☎086-803-1000 (Every Wednesday from 9:00 AM) Public Relations and Public Hearing Division ☎086-803-1025	<General legal consultation> Every Wednesday and Thursday 1:00 PM-4:00 PM	Sankaku Okayama (2F Arksquare, 14-1, 3-chome, Omote-cho, Kita-ku)	•Obon holidays •National holidays •Year-end and New Year's holidays
General Consultation for Women	Welfare Office in each ward	8:30 AM-5:00 PM	Welfare Office in each ward	•Weekends •National holidays •Year-end and New Year's holidays
Single-parent family				
DV (Domestic Violence) and Sexual Harassment	Counseling Hot Line ☎086-803-3366	10:00 AM-7:30 PM (Monday, Wednesday-Saturday) 10:00 AM-4:30 PM (Sunday and national holidays)	Gender Equality Division Counseling and Support Center (Spousal Violence Counseling and Support Center)	•Tuesdays (if a national holiday falls on a Tuesday, the next weekday is closed) •Year-end and New Year's holidays

Child Support and Visitation (visitation reservation required)	☎086-803-1221	Fourth Tuesday of every month 1:00 PM-5:00 PM	1F Health and Welfare Hall (Kita-ku Central Welfare Office)	
Fire Prevention	☎086-234-1199	8:30 AM-5:15 PM	Fire Prevention Division Fire Bureau	•Weekends •National holidays •Year-end and New Year's holidays
	Each fire station and each branch office	As needed	Fire stations, substation and branch offices	
Business	☎086-803-1325	8:30 AM-5:15 PM	Office for Promotion of Small Business Industry and Employment Promotion Division	•Weekends •National holidays •Year-end and New Year's holidays
Architecture	☎086-803-1444, 1445, 1446, 1447	8:30 AM-5:15 PM	Building Standards Division	•Weekends •National holidays •Year-end and New Year's holidays
Daily Life	Okayama City Yoriso-i Livelihood Support Center ☎0800-200-8730	8:30 AM-5:00 PM	7F Health and Welfare Hall	•Weekends •National holidays •Year-end and New Year's holidays

Consultation for Foreign Citizens in Okayama City

◆ General Consultation Counter for Foreign Residents

You can consult with us on problems you may have in your life and administrative procedures at Okayama City Hall. Japanese who have foreign acquaintances can also use this service.



Place	Consultation Hours	Language	Contact
General Consultation Counter for Foreign Residents (1F Okayama City Hall)	Monday-Friday (except for national holidays and Dec. 29-Jan. 3) 9:00 AM - 4:00 PM	English Chinese Hangul Vietnamese	☎086-803-1128
International Affairs Division (2F Okayama City Hall)	Monday-Friday (except for national holidays and Dec. 29-Jan. 3) 9:00 AM - 12:00 PM / 1:00 PM - 4:00 PM	English Chinese Hangul	☎086-803-1112
International Exchange Lounge (4F Nishigawa Ai Plaza) 10-16 Saiwai-cho, Kita-ku	Tuesday-Sunday (except for national holidays, the 2nd Sunday and Dec. 28-Jan. 4; if a national holiday falls on a Monday, the following Tuesday is turned into a holiday) Tue.-Fri. 10:00 AM - 8:00 PM Sat.&Sun. 10:00 AM - 6:00 PM		☎086-234-5882

※Note:

Please read the notifications from Okayama City to you. Especially make sure if the word "督促状 (Reminder)" is written on them. It means that you have not paid the money you owe. Please pay as soon as possible. In case you do not understand the contents of notifications, please visit the General Consultation Counter for Foreign Residents.



Health & Medical Care

Holiday and After-hours Emergency Medical Care

Days	Sundays, national holidays, substitute holidays, year-end and New Year holidays (December 29-January 3) ※Pediatrics Emergency Clinic (for holidays and night times) is available every night.			
Treatment departments	<ul style="list-style-type: none"> Internal Medicine Pediatrics 	Internist specialty	<ul style="list-style-type: none"> Ophthalmology Otorhinolaryngology Obstetrics and gynecology 	Dentistry
Name	Okayama City After-hours Emergency Clinic ☎086-225-2225	Home standby doctors on call in each area	Medical specialists on call	Okayama City After-hours Emergency Dental Clinic ☎086-225-8280
Address	1F Former Okayama Citizens' Hospital (Okayama Shimin Byoin) Annex (3-14 Higashi Chuo-cho, Kita-ku)	It will be announced on the public relations magazine and the city's website.	Please contact Okayama City After-hours Emergency Clinic.	1F Former Okayama Citizens' Hospital (Okayama Shimin Byoin) Annex(3-14 Higashi Chuo-cho, Kita-ku)
Hours	【Day time on holidays】 9:30 AM-11:30 AM/12:30 PM-4:30 PM 【Night time on holidays】 Internal Medicine: 8:00 PM-10:30 PM Pediatrics: 7:00 PM-10:30 PM 【Night time on weekdays】 Monday-Saturday (except for holidays) 8:00 PM-10:30 PM (Pediatrics only)	9:00 AM-5:00 PM		10:00 AM-11:30 AM 1:00 PM-3:00 PM

• Okayama Prefecture Psychiatry Emergency Information Center (☎086-225-9080)

You can reach psychiatric emergency consultation by phone.

Weekends, holidays, year-end and New Year holidays: 8:30 AM-the following morning 8:30 AM

Weekdays: 5:00 PM-the following morning 8:30 AM

In illness

Hospital Name	Okayama City Hospital (Okayama Shimin Byoin) ☎086-737-3000	Okayama Senoo Hospital ☎086-282-1211	Okayama Kanagawa Hospital ☎086-724-0012	Fukuwatari Municipal Hospital ☎086-722-0525
Address	3-20-1 Kitanagase- omotemachi, Kita-ku	850 Senoo, Minami-ku	449 Mitsu-kanagawa, Kita-ku	1000 Fukuwatari, Takebe-cho, Kita-ku
Treatment Departments	<ul style="list-style-type: none"> • Internal Medicine • Neurology • Surgery • Orthopedics • Neurosurgery • Obstetrics and gynecology • Ophthalmology • Otorhinolaryngology • Pediatrics • Dermatology • Urology • Radiology • Anesthesiology • Rehabilitation • Rheumatology • Plastic surgery • Surgical Pathology • Emergency and others 	<ul style="list-style-type: none"> • Internal Medicine • Orthopedics • Ophthalmology • Otorhinolaryngology • Rehabilitation • Dermatology • Radiology • Urology 	<ul style="list-style-type: none"> • Internal Medicine • Surgery • Ophthalmology • Cardiovascular medicine • Cardiovascular surgery • Psychiatry (Psycho-somatic medicine) • Urology • Rehabilitation • Radiology 	<ul style="list-style-type: none"> • Internal Medicine • Surgery • Orthopedics • Ophthalmology • Cardiovascular medicine • Cardiovascular surgery • Psychiatry (Psycho-somatic medicine) • Urology • Rehabilitation • Radiology
Others	<ul style="list-style-type: none"> • Closed on weekends, national holidays and year-end and New Year holidays. • Outpatients are accepted from 8:30 AM. • Clinic hours may change depending on treatment departments. Please contact each hospital before consultation.			<ul style="list-style-type: none"> • Closed on the 2nd & 4th Saturdays, Sundays, national holidays and year-end and New Year holidays. • The outpatient reception desk opens at 8:30 AM. • Clinic hours may differ depending on treatment departments.

• Okayama medical information network (Website: <https://www.qq.pref.okayama.jp>)

☞ You can search medical institutions in Okayama prefecture.

• Pediatrics emergency medical telephone consultation service
(Website: <https://www.pref.okayama.jp/page/detail-7000.html>)

Hours: 7:00 PM-the following morning 8:00 AM on weekdays, weekends, national holidays, 6:00 PM-the following morning 8:00 AM during New Year holidays (December 29-January 3)

Telephone numbers for consultation: #8000 or ☎086-801-0018

More details on website.



Registrations and Certifications

Notification of Residents' Moving in and out

Citizens National Health Insurance and Pension Division at each ward office, each integrated branch office, branch office or civic service center

Types of notification	Notification period	Necessary Items
Moving-in Entry Change of Address	Within 14 days of moving-in, entry, and change of address	<ul style="list-style-type: none"> • Move-out Certificate issued by your former municipality (only for moving-in) • Residence Card or Special Permanent Resident Certificate (including an alien registration card which can be used as a deemed special permanent resident certificate for under age 16) • Valid passport • A document (original) as well as the translation that proves the relationship with the householder if the person who shows up at the counter is not the householder • My Number Card for social security and tax (only for holder) • Basic Resident Register Card (for the person who have issued)
Moving-out	Notification before the day of moving-out is available.	<p>Move-out Certificate is issued for free in case of moving to another city.</p> <p>A certain procedure is required if you leave the country for a long period of time.</p>
Households merge, Household division and Householder change	Within 14 days of change	<ul style="list-style-type: none"> • A document (original) as well as the translation that proves the relationship with the householder if the person who shows up at the counter is not the householder
Change to mid-to long-term resident status	Within 14 days of change of resident status	<ul style="list-style-type: none"> • Residence Card • Valid passport • A document (original) as well as the translation that proves the relationship with the householder if the person who shows up at the counter is not the householder
Reissuance of special permanent resident certificate	Within 14 days of noticing theft or loss	<ul style="list-style-type: none"> • Valid passport • A document that proves the loss is reported to police • One photo (4 cm × 3 cm)
Renewal of special permanent resident certificate	From 2 months before the expiration of Residence Card	<ul style="list-style-type: none"> • Valid passport • Special permanent resident certificate (including an alien registration card which can be used as a deemed special permanent resident certificate for under age 16) • One photo (4 cm × 3 cm)

※ Person who makes a notification is required to bring an identity verification document for each notification.

If the person is not a member of the household, he/she needs to bring a letter of proxy written by the person in the household whom he/she represents.

※ If you fail to notify the appropriate authorities of any changes, you may be fined or may even lose your status of residence.

※ It costs 300 yen to issue a copy of the residence certificate at the counter.

Seal Registration Certificate

Citizens National Health Insurance and Pension Division at each ward office, each integrated branch office, branch office or civic service center

A seal registration certificate is intended to prove your seal publicly to be used for the important procedures in social life such as borrowing money and real estate registration, etc.

Okayama City gives a seal registration card to those who have finished the seal registration procedure. A seal registration certificate is issued only when you show the seal registration card (notebook or card) at the counter.

✕It costs 300 yen to issue a seal registration certificate at the counter.



Garbage Disposal

Garbage

●Household Garbage Disposal

Environmental Planning and Waste Reduction and Management Division ☎086-803-1297

Garbage is divided into 5 types. Please separate garbage by type correctly and take it out to the garbage station on the specified collection days in your area.

Type	Collection days	Applicable item
Burnable	Twice a week on specified days	Food waste, plastics (except for PET bottles), etc.
Non-combustible	Once a month on a specified day	Waste glass, chinaware, pottery, etc.
Recyclable	Twice a month on specified days	Cans, bottles, tempura oil
		Newspapers, fliers, cardboards, magazines, paper cartons, miscellaneous paper, used clothes, PET bottles
Used batteries and thermometers	Twice a month on specified days	Batteries, thermometers
Bulky Garbage	As needed (Please call Bulky Garbage Center for application)	Furniture, bicycles, electrical appliances, futon, etc. anything larger than a 20ℓ can.

※Please note that the garbage classification may differ in Mitsu, Takebe, and Seto areas.

<Uncollectable garbage in Okayama City>

- Items to be returned to the shop or inquired of the shop how to dispose of it
Poison, pesticide, motorcycles, car batteries, oil, paints, tires, gas cylinders, fire extinguishers, etc.
- Items to be disposed of on your own responsibility
Blocks, tiles and bricks
- Garbage to be disposed of when moving out, etc.
Take to city garbage facilities by yourself after separating by type.
(Burnable and non-combustible garbage should be put in designated paid bags.)

●Paid bags designated by Okayama City to dispose of household garbage

Environmental Planning and Waste Reduction and Management Division ☎086-803-1297

Household garbage collection is charged in order to promote reducing and recycling waste, and to be fair among citizens according to the amount of garbage.

<Garbage to be collected for a fee>

Burnable garbage and non-combustible garbage (Recyclable garbage, dead leaves, pruned branches of trees and grass are collected for free)

《The type and price of designated paid bags》

Type (For both burnable and non-combustible garbage)	Price (a pack of 10)
45ℓ bag (large)	500 yen
30ℓ bag (medium)	300 yen
20ℓ bag (small)	200 yen
10ℓ bag (extra small)	100 yen
5ℓ bag (ultra small)	50 yen

※They are available at supermarkets or convenience stores, etc.

※The fees are reduced or exempted for people below.

- Households on welfare (under public assistance)
- Low-income households
- Severely disabled
- Disabled people being provided with disposable diapers
- Households with infants under 2 years old
- People receiving in-home nursing care at level 4 or 5 as designated by the Long-term Care Insurance Act
- People receiving in-home nursing care at level 3 as designated by the Long-term Care Insurance Act and being provided with disposal diapers.

For more details, please contact the Environmental Planning and Waste Reduction and Management Division.

※In Takebe area, garbage is collected by the Okayama City Kumenan-cho Sanitation Facilities Association. Please contact Takebe integrated branch office for more information.

●Door-to-door Collection and Carry-in of Bulky Garbage

Reservation and inquiry counter/Bulky Garbage Center (Except for Takebe Integrated Branch Office of Kita Ward) ☎086-227-5300/FAX 086-227-0053

Hours/Monday-Friday (including national holidays) 9:00 AM-4:00 PM

※The residents in Takebe area are required to ask Takebe Integrated Branch Office of Kita Ward for details.

※You can make a reservation on the internet in advance. Please confirm on the Okayama City's website.

●How to dispose of garbage from business activities

Environmental Planning and Waste Reduction and Management Division ☎086-803-1298

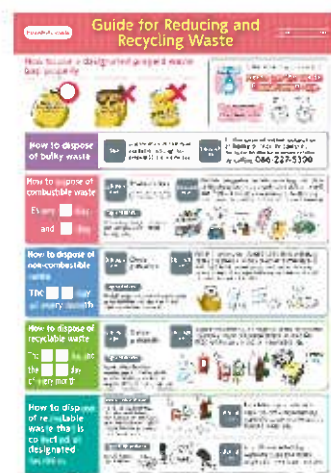
Garbage from business activities such as stores, restaurants, etc. cannot be taken out to garbage stations. Please contact licensed private collectors and make arrangements with them on your own responsibility.

Garbage Reduction and Recycling Guide

Do-surya Ee?

(What am I supposed to do?)

The booklet "Do-surya Ee?" (What am I supposed to do?) is a guide book which describes how to separate and dispose of garbage. Please contact the Environmental Planning and Waste Reduction and Management Division, Waste Management Team at each ward office (General Affairs and Regional Promotion Division, Higashi Ward Office) or Branch Offices for the copies.





Child-rearing

Childbirth

●Pregnancy

Upon confirmation of pregnancy, please submit a notification of pregnancy to each Health Center and Sun-Sun Station, etc.

Maternity and Child Health Handbook that is useful for consistent health records of pregnancy, childbirth and childcare will be handed to you.

Public Health Center does health consultation and home visits for pregnant women.

Name	Contact
Maternity and Child Health Handbook	Health Promotion Division ☎086-803-1264 Each Health Center
Pregnancy consultation, Pregnancy home visit	
Pregnant woman general health checkup vouchers	
Admission to midwifery facility	Each welfare office

●After a baby is born

"Birth Registration Form" must be submitted to Citizens National Health Insurance and Pension Division at each ward, each branch office and branch office of ward within 14 days after your baby is born.

To those who are raising a child up to the third year junior high student, child allowance is paid and they are covered by medical subsidies for children.

Name	Contact
Birth Registration Form	Citizens National Health Insurance and Pension Division at each ward and each integrated branch office and branch office
Enrollment in National Health Insurance	
Lump Sum Birth Allowance	
Medical Subsidies for Children	
Child Allowance	Health Promotion Division ☎086-803-1264 ※Notification documents are attached to medical checkup sheets
Birth Report Form (and low-birth-weight baby birth registration form)	

●Okayama Konnichiwa Akachan or Hello Baby Program

Health Promotion Division, Public Health Center
☎086-803-1264

Childcare Aiku Commissioners will visit all the babies registered in Okayama City with a "Baby picture book" as a gift.

They can also provide information and advice

about child-rearing. They are community volunteers to support child-rearing. Feel free to consult with them about your community, child-rearing, etc.

*Baby picture book

Distributing baby picture books is one of the activities by Kokoro Yutakana Okayamakko Ouendan (Cheering Squad for the physically and mentally healthy Okayama children)

"Kokoro Yutakana Okayamakko Ouendan" was established in July 2007 by the representatives from households, communities, businesses, schools and administration. It aims to build a society where children grow up healthily and parents raise children in peace and to encourage the society to support children's growth and citizens' child-rearing.

Regional Childcare Support Division ☎086-803-1224

*Parenting support website "Kosodate Pocket"

Mascot

"Pokke"

There is a website that collects a variety of information about parenting in Okayama.

It offers such useful info such parents and children can attend, consultation destination when in trouble, subsidies and allowances, childcare facilities, activities by those who support childcare, etc. They are well organized in calendar format and by age.

Regional Childcare Support Division ☎086-803-1224

Kosodate Pocket Twitter

Account: @kosodate_pocket

Website:

<http://www.okayama-tbox.jp/kosodate/>



◀ for smart phone



Starting Nursery school/school

●Entering Nursery School

Kindergarten's Educational Management Division
☎086-803-1432, each welfare office and integrated
branch office

●Entering Certified Childcare Center

Kindergarten's Educational Management Division
☎086-803-1432, each welfare office and integrated
branch office

●Entering Regional Childcare Facility (small-scale childcare services, childcare services attached to businesses)

Kindergarten's Educational Management Division
☎086-803-1432, each welfare office and integrated
branch office

●Entering Kindergarten

Each kindergarten, Kindergarten's Educational
Management Division ☎086-803-1432

Municipal kindergartens recruit children aged 4 and 5 (3 at some kindergartens). Submit the application to the kindergarten you wish. As for private or national kindergartens, please contact them directly.

●Entering Elementary or Junior High School

Okayama City Board of Education, School
Enrollment Division ☎086-803-1588

The municipal elementary or junior high school your child enters is the one closest to your place of residence. Tuition of municipal elementary or junior high school is free but part of other costs such as school lunches and textbooks are the responsibility of the parents.

<Entering Elementary or Junior High School>

A notification of medical checkups is mailed in October of the year prior to school enrollment and a shugaku tsuchisho (attendance notice) is mailed in the end of January to all households with children who will begin elementary or junior high school. Please contact the Okayama City Board of Education, School Enrollment Division as soon as possible in the following cases:

- The attendance notice has not been delivered or there is an error in the content.
- It is difficult for your child to attend school because of illness or other reasons.

- Your child has a weak constitution, difficulty in seeing, hearing and using arms and legs.
- Your child is foreign national and hopes to enroll in a municipal elementary/junior high school.

<Transferring to another elementary/junior high school>

Moving within Okayama City: Please obtain documents for changing schools from your school and make the procedure for changing schools as well as for moving.

Moving out of Okayama City: Please obtain documents for changing schools from your school and contact the Board of Education in the city you are moving to.

<Entering High School, etc.>

Children Welfare Division ☎086-803-1221

Providing scholarship (Grant-type scholarship)

A grant-type scholarship is provided for those who have difficulty in going to high school, etc. due to financial reasons.

Application period is from August to September every year, and 60,000 yen a year (37,000 yen for a distance learning program) is provided. Please visit the Okayama City website for more information.

Children's Health

●Health checkups for infants and children

Public Health Center, Health Promotion Division

☎086-803-1264

<Health checkup for infants and small children>

(General health checkup for infants/health checkup for 3-5 month-olds) Available at any medical institution in Okayama Prefecture.

<Health checkup for 7 and 8 month-olds>

Available only at designated medical institutions in the city. Half the checkup cost will be paid by Okayama City.

<Health checkup for 18 month-olds and for 3 year-olds>

Comprehensive checkup including pediatric, dental checkup, nutrition counseling, childcare and health consultation is carried out at each public health center for 18 month-olds and 3 and a half year-olds.

●Baby Food Class

Each Public Health Center

You can attend a lecture on how to make baby food (including demonstration) and how to wean your baby.

●Consultation on Children's Dental Health

Public Health Center, Health Promotion Division

☎086-803-1264

You can consult dentists and dental hygienists about children's dental health.(three times a year, free of charge)

●Vaccination

Public Health Center, Infectious Disease Control Division ☎086-803-1262

Okayama City conducts the following free vaccinations: rotavirus, hepatitis B, BCG, DPT-IPV, DPT, DT, polio myelitis, measles, rubella, Japanese encephalitis, cervical cancer, Hib, children's pneumococcus, chickenpox (varicella). A Vaccination Handbook is sent by mail on the following day you submit the Birth Registration Form.

●Pediatric Emergency Medical Care Telephone Consultation

☎#8000 or ☎086-801-0018

In order to deal with children's sudden fever, convulsion or other illness at night, nurses or others in charge will respond to your call and give you appropriate advice on consulting a doctor at a medical institution.

●Child Allowance

Children Welfare Division ☎086-803-1222

This allowance is granted to those who are raising a child until the first March 31 after becoming 15 years old (the age of finishing junior high school).

●Medical Subsidies for Children

Medical Grant Division ☎086-803-1219

When children who have joined a health insurance visit medical institutions, some or all their copayments for health insurance treatment is covered by the municipality.

●Child Rearing Allowance

Children Welfare Division ☎086-803-1222

This allowance is granted to those who are raising a child in single or no- parent family until the first March 31 after turned 18 years old. There is an income limit.



Insurance & Pension

National Health Insurance

Citizens National Health Insurance and Pension Division at each ward office, each integrated branch office & branch office

All citizens who live in Okayama City must enroll in Okayama City National Health Insurance (except for people who enroll in their employer's health insurance and their dependents, those on public assistance and those covered by the Medical Care System for the Elderly), etc.

●Enrollment, withdrawal and changes

Enrollment in this scheme is done on a household basis. Householders are responsible for enrollment, withdrawal, changes, and premium payments. Please notify us of your enrollment, withdrawal and changes within 14 days.

<Enrolling>

- When withdrawing from workplace health insurance
- When moving into a new municipality
- When you stop receiving public assistance etc.

<Withdrawal>

- When enrolling in workplace health insurance
- When moving out
(to a new municipality or another country)
- When you begin to receive public assistance etc.

Where to notify: Citizens National Insurance and Pension Division at each ward office, an integrated branch office, branch office or civic service center in your area.

<Medical care system for people 70 or older>

1. Individuals aged 70 or older (except for people covered by the Medical Care System for the Elderly)

The co-payment ratio may change from the following month of your 70th birthday (for those born on the 1st it may change in that month). A National Health Insurance and Elderly Beneficiary Certificate will be sent to you at the end of the month when you become 70 (for those born on the 1st, it will be sent at the end of the previous month).

2. Individuals aged 75 or older

You are covered by the Medical Care System for Elderly (a certificate will be sent to you in the month preceding your birthday) when you turn 75.

※The system covers individuals who are between 65 and 74 years old inclusive with certain disabilities and certified by the Extended Municipal Union upon application.

●Premiums

<How to calculate>

Insurance Premiums = 1) + 2) + 3)

- 1) Income-based amount: (gross income - basic deduction) x income-based ratio
- 2) Per capita amount for insured persons: amount per capita x no. of family members
- 3) Equally levied amount by household: amount per household

※If you have difficulty in paying at one time, please consult with us on instalment payments at your earliest convenience. You may be subject to reminders or additional late fees if you fail to pay your premiums without any special reason.

<Payment>

Your premiums are an essential resource for the National Health Insurance System. Please make sure to make payments by the deadline.

The household with insured persons between 40 and 64 years old inclusive (Long-term Care Insurance Category II insured persons) must pay both the premiums of Long-term Care Insurance and National Health Insurance.

<How to pay>

In principle, payment is made by direct debit. You can also pay at a financial institution with payment slips (regular collection).

Payment at a convenience store or via smartphone application designated by Okayama City is also acceptable. For more details, please refer to payment slips which will be sent to you.

If all family members insured by the National Health Insurance are between 65 and 74 years old inclusive, the premiums are deducted from the householder's pension (special collection). However, payment is made by regular collection in the following cases;

- The householder is not insured by the National Health Insurance.
- The annual amount of the pension from which the premiums are deducted is less than 180,000 yen.
- The deduction of the premiums of the National Health Insurance and Long-term Care Insurance are more than half of the pension amount.
- The Long-term Care Insurance premiums are not deducted

- Payment is made by direct debit (special collection may be allowed depending on the payment status).
- The householder who pays by special collection will turn 75 years old in the current fiscal year.

●Payment by direct debit

We recommend direct debit for convenient and reliable payment.

Payment Management Division ☎086-803-1645

●Major Benefits of National Health Insurance

Please apply to the Citizens National Health Insurance and Pension Division at each ward office, an integrated branch office, branch office or welfare office in your area.

<Medical Fee Benefits>

You can receive medical treatments by showing the certificate of national health insurance and paying your portion at the counter of medical institutions. The national health insurance system covers the rest.

Co-payment Ratio

① Individuals aged 70 or older with income comparable to current workforce ... 30%

Other people aged 70 or older ... 20%

② Individuals between 6 (except for preschool students) and 69 years old inclusive ... 30%

③ Preschool children ... 20%

※ Individuals with income comparable to current workforce ... insured individuals including those in the same household between 70 and 74 years old inclusive who have taxable income of 1,450,000 yen or more (with some adjustment). However, if the total amount of income earned by individuals between 70 and 74 years old inclusive is less than a certain amount, the co-payment ratio will be lowered to 20% upon application.

<High-cost Medical Expense Benefit>

If your total payment to medical institutions in a month exceeds the ceiling-amount, the excess will be refunded upon application.

<Medical Fee Benefits & High-cost Nursing Expense Benefit>

If there is a recipient of long-term care insurance in the household whose annual medical expenses have become very high and the total amount the insured paid for medical treatments and nursing care exceeds 500 yen or more than the annual limit, the excess will be refunded upon application.

<Eligibility Certificate for Ceiling-amount Application>

※ Application is processed at the Citizens National Health Insurance and Pension Division at each ward

office, an integrated branch office and branch office in your area.

When you show this certificate at medical institutions, you only have to pay the fixed amount per hospital. (However, the certificate will not be issued if you have any unpaid premium or if those aged 70 or older have taxable income more than the base amount.)

<Medical Care Benefits>

Even if you receive medical treatment without your national health insurance certificate for unavoidable reasons and you paid in full, you can apply for reimbursement later. Once it is approved, you will get the amount after your co-payment is deducted.

<Childbirth Lump-sum Allowance>

For the insured who gave birth, 404,000 yen is provided (420,000 yen for the insured who gave birth covered by the Japan Obstetric Compensation System). The allowance is also provided for a miscarriage after the 12th week (85 days) of pregnancy and stillbirth, which requires a certificate issued by your doctor.

<Lump-sum Funeral Allowance>

In case an insured person dies, 50,000 yen is paid to the person who conducted the funeral service upon application.

●Consultation on insurance premium reduction & exemption

If you have difficulty in paying your premiums for special reasons such as a disaster, bankruptcy, unemployment, etc., your premiums may be reduced or exempted. Please consult with us at your earliest convenience.

※ Applications are handled at the Citizens National Health Insurance and Pension Division at each ward office, and integrated branch offices (Mitsu, Takebe, Seto and Nadasaki).

●Consultation on premium payment

You may be subject to seizure or additional late fees if you fail to make a payment for no special reason. Please consult with us if you have difficulty in paying the premiums by the deadline.

Payment Management Division

☎086-803-1641, 1642, 1643 and 1644

The treatment of lifestyle related diseases accounts for about a third of all medical costs. Conduct a health checkup and learn how to make better habits.

Special Health Checkups & Health Guidance

We provide Okayama City National Health Insurance Specific Checkups and Health Guidance to prevent against lifestyle-related diseases for people between aged 40 and 74. Besides, we offer those aged 35-39 inclusive "Medical Checkup from age 35."

Long-term Care Insurance

Long-term Care Insurance Division

☎086-803-1240, 1241 and 1242,

Each welfare office

●The Insured

- Individuals aged 65 or older (Category I insured persons)
- Individuals between 40-64 years old inclusive under medical insurances (Category II insured persons)

●Payment

- Individuals aged 65 or older (Category I insured persons)

The amount of insurance premiums is determined according to the income of the insured or taxation status of your household. For those who receive 180,000 yen or more per year as old-age (retirement) pension, disability pension or survivors' pension, insurance premiums are deducted from the pension in principle. If you just turned 65 or moved into the city, please pay the premiums with payment slips or by direct debit until the deduction arrangement is completed.

- Individuals between 40-64 years old inclusive under medical insurances (Category II insured persons)

Please contact your medical insurer.

●Consultation on payment

You may be subject to seizure or additional late fees if you fail to make a payment for no special reason. Please consult with us if you have difficulty in paying the premiums by the deadline.

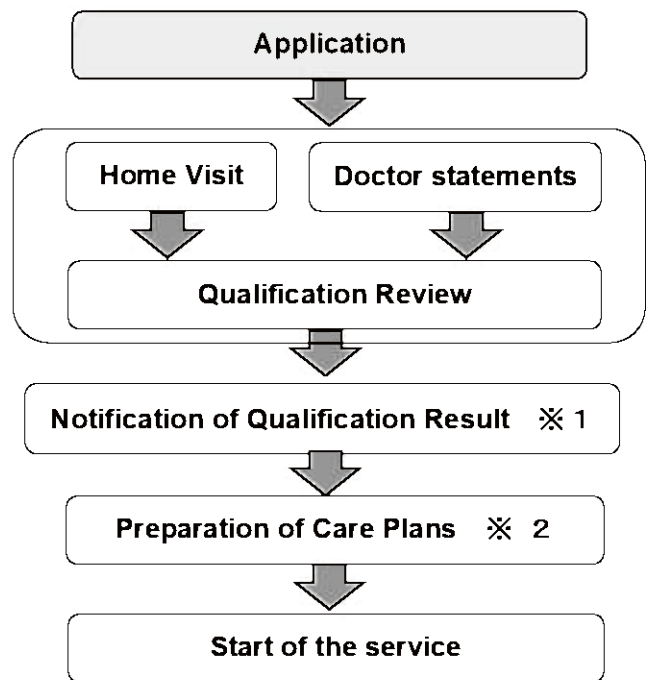
Payment Management Division

☎086-803-1641, 1642, 1643 and 1644

●Long-term Care Certification

Those who need nursing care and support in their daily life must apply to the welfare office in your ward for certification in order to use nursing care services.

For the use of nursing care services



※ 1 : Those certified as a care level of 1-5 can have care benefits. Those certified as a support level of 1 or 2 can have preventive benefits. Those who are not eligible for the above services are covered by total project for care prevention (community support project).

※ 2 : In the long-term care service system, a care plan is prepared by a care manager at the in-home care management office. In the preventive service against long-term care, a care plan is prepared at the community comprehensive support center.

Medical Care System for Older Senior Citizens

Medical Grant Division ☎086-803-1217

Consultation on Payment = Payment Management Division ☎086-803-1641, 1642, 1643 and 1644

●Persons covered

- Individuals aged 75 or older
(No specific application is required.)
- Individuals between 65-74 years old with certain disabilities (Specific application is required.)

●Premiums

The premiums of Medical Care System for Older Senior Citizens is the sum of the per-capita-based amount, plus the income-based amount.

<How to pay>

In principle, for those who are receiving pension, the premiums may be automatically deducted from their monthly pension benefit (special collection).

For those who don't apply to special collection, payment is made by using a payment slip or direct debit. (regular collection)

●Consultation on payment

Please consult with us at your earliest convenience, if you have difficulty in paying the premiums due to financial reasons, etc. Failing to pay insurance premiums will result in temporary suspension of benefits or additional late fees.

<How to change payment method>

In case you are switched from their prior medical health insurance to the Medical Care System for Older Senior Citizens, and wish to make a payment by direct debit, you're required to submit the direct debit request form again. (The direct debit cannot be taken over automatically.)

<Premium Reduction>

You may receive premium reduction based on the income level.

●Major Benefits of Medical Care System for Older Senior Citizens

<Medical Fee Benefit>

You can receive medical treatments by showing the certificate of national health insurance and paying your portion at the counter of medical institutions.

Co-payment Ratio

① Worker-equivalent income earners ... 30%

② Others ... 10%

※ Worker-equivalent income earners

Insured person with Resident Tax taxable income of 1,450,000 yen (after deduction) and above as well as insured individuals in the same household.

However, in the case the total revenue of the all insured members in the same household is less than the certain amount, co-payment ratio may be reduced to 10%.

<High-cost Medical Expense Benefit>

If your total payment to medical institutions in a month exceeds the basis amount, the excess will be refunded upon application. Please submit a bank account application.

<Medical Care Benefits>

When you receive medical treatment abroad or purchase supportive devices deemed necessary by a physician, total cost have to be shouldered by you. However, if you apply for reimbursement later and approved, a refund will be given after your co-payment is deducted.

Please contact Medical Grant Division about other benefits.

National Pension

Citizens National Health Insurance and Pension Division at each ward office

Everyone living in Japan aged between 20 and 59 inclusive, including students, must enroll in the National Pension Plan, except for those who are members of the Employees' Pension Plan.

●Enrollment, etc. in National Pension Plan

<When to register>

- When you turn 20 years old
- When you resign from your company
- When you are no longer a dependent of a Category II insured person covered by the Employee' Pension Plan or Mutual Aid Pension Plan
- When you claim your pension
- When a member or a recipient of the national pension dies
- When you apply for exemption or deferments

<Payment>

The pension contributions shall cover the period from the month you join until the previous month you lose your eligibility. If you fail to pay them, you may not be entitled to receive the pension in the future.

<Exemption, Deferment of Payment and Special Payment System for Students>

If you have difficulty in paying contributions for financial reasons, you can apply for contribution exemption or deferment. Students may be allowed to defer contribution payment, if the application is approved. In these cases, you can pay unpaid portions retroactively within 10 years.

<Exemption of Payment for the Period of Before and After Childbirth>

If you, the primary insured person give a birth and submit the notification, your premium will be exempted for the period of before and after childbirth. The period of the exemption is for four months from the previous month you are going to delivery. (For six months from three months before you are going to delivery in the case of multiple pregnancies)

●Benefits of National Pension

You must file a claim to receive any one of the following pensions.

<Basic Old-age Pension>

You must have at least 10 years (120 months) coverage period which consists of the contribution-paid period, contribution-exempted period and other qualifying periods. You can file a claim for your benefits when you turn 65. However, you can also opt for early benefits at the age of 60 or for deferred benefits after the age of 66.

<Supplementary Pension>

You can increase the amount of pension you will receive in future by paying additional contributions.

<Disability Basic Pension>

This pension is granted to those who have been suffered from certain disabilities while enrolled in the National Pension Plan (including those aged 60-64 inclusive and had been enrolled in the National Pension Plan) or due to injuries or illnesses that were first diagnosed before the age of 20. You need to satisfy the requirements such as contribution payments, etc.

<Survivors' Basic Pension>

This pension is granted to "a spouse with child/children" or "child/children" who are dependents of a deceased person who were enrolled in the National Pension Plan (including those aged 60-64 inclusive and had been enrolled in the National Pension Plan) or who had at least 25 years of qualifying period of the Basic Old-age Pension. The requirements such as the deceased person's contribution-paid period, etc. should be fulfilled.

※Child/children shall be 18 years old, or to be exact, until March 31 of the fiscal year when they turned 18 (those with disabilities shall be under the age of 20 exclusive).

<Widows' Pension>

This pension is granted to a spouse who was a dependent of a deceased husband who had a total of at least 10 years of contribution-paid period and contribution-exempted period as a Category I insured person and voluntarily enrolled insured person, and who had not received any pension. The spouse is entitled to receive this pension while between the age of 60 and 65 inclusive. The requirements including marriage duration should be fulfilled.

<Lump-sum Death Benefit>

This pension is granted to the bereaved of a Category I insured person and voluntarily enrolled insured person who had paid his/her contributions for at least 3 years (36 months), and who had not received any pension. You are not entitled to this pension if you are to receive Survivors' Basic Pension or Widows' Pension.



Municipal Taxes

Payment and Consultation

Tax Receipt Division ☎086-803-1186

Tax office in your ward (excluding Kita Ward) (See Dial Guide in the back of this book.)

Please pay the following municipal taxes by convenient direct debit: the city/prefectural residence tax (regular collection), fixed assets tax, light vehicle tax (by category). You can apply for this payment method at any financial institution in the city. You are required to submit your tax notice, something that indicate your bank account number, and your bankbook seal to complete the application process.

● Consultation on payment

If you have difficulty in paying in full due to financial reasons, it is possible to pay in installments. Please contact the Tax Receipt Division to ask for advice at your earliest convenience.

(※ Each Ward Tax Office does not offer this consultation service on installment payments.)

Tax Item	Due Date
Fixed Assets Tax (Q'1)	April 30
Light Vehicle Tax	May 31
City/Prefectural Residence Tax (Q'1)	June 30
Fixed Assets Tax (Q'2)	July 31
City/Prefectural Residence Tax (Q'2)	August 31
Fixed Assets Tax (Q'3)	September 30
City/Prefectural Residence Tax (Q'3)	October 31
Fixed Assets Tax (Q'4)	December 25
City/Prefectural Residence Tax (Q'4)	January 31 of the following year

※ If your bill is due on a Saturday, Sunday or a national holiday, the due date will be the first weekday after that date.

Certificate of Municipal Taxes

Each ward tax office, integrated branch office, branch office, civic service center, citizens service counter, and liaison office (See Dial Guide in the back of this book.)

< Types and Fees (per certificate) >

Type	Fee
Income/taxation certificate of municipal residence tax	¥300 (an annual certificate)
Fixed assets valuation certificate	¥300 (five parcels for one year)
Fixed assets taxation certificate	¥300 (one parcel for one year)
Tax payment certificate	¥300 (one tax item for one year)
Tax payment certificate for car inspection (light vehicles)	¥0
Certificate of punctual payments	¥600
Certificate of house for residential use	¥1,300

Necessary documents for application

☐ Please bring the identification (driver's license, national/social health insurance card, etc.) of the person making the request him/herself.

☐ Please bring a letter of attorney written by the principal and the proxy's identification.

※ You may be required to present relevant evidence to confirm your request, depending on the type of certificate.

Major Municipal Taxes

● Individual city residence tax

Each ward tax office (See Dial Guide in the back of this book.)

Taxation Management Division in charge of special collection of city residence tax ☎086-803-1168

Individual city residence tax is calculated and levied as city/prefectural residence tax based on your previous year's income.

< Tax Payer >

Those registered as residents in Okayama City as of January 1 every year and earned above a certain amount in the previous year.

※ For those who do not live in the ward but have an office, business, or house in the ward are also taxed on per capita basis.

When leaving Japan and going overseas, you should appoint a tax agent and submit a notification of tax agent to each ward tax office.

<Tax Amount>

This is calculated on per capita basis and on an income basis.

Per capita portion 5,500 yen per year

(3,500 yen as city residence tax and 2,000 yen as prefectural tax)

Income-based portion (income amount - income deduction) x tax rate - tax credit

<Declaration of City/Prefectural Residence Tax>

Those who had income in the previous year must report the amount of income. The filing period is from February 16 through March 15 every year (Not required for those who have filed income tax returns).

※ Those who only have income from public pension(s) or employment income do not need to report your income status. However, if you are to apply for various deductions such as medical expenses, social insurance premiums, life insurance premiums, etc., you need to file an income tax return or a city/municipal residence tax return.

<Payment>

▶ Employment income

Employers deduct and pay the amount from your monthly salary (special collection from employment income)

▶ Income related to public pensions, etc.

Insurers of public pensions, etc. deduct and pay the amount from the pension in the month when it is provided (special collection from public pensions)

▶ Income other than employment income and income related to public pensions, etc.

Pay each tax notice (regular collection) in four installments: by the end of June, August, October, and January of the following year.

▶ Employment income and other incomes than public pensions

In principle, the tax is levied on a basis of special collection from employment income. As an exception, however, there's a case where the tax is divided into special collection from employment income and regular collection.

※ For regular collection, you can pay by direct debit or smartphone applications.

● Fixed assets tax

Each ward tax office (See Dial Guide in the back of this book.)

Taxation Management Division in charge of depreciable assets ☎086-803-1181

<Tax Payer>

This tax is levied every year on those who own land, a building, or depreciable assets in the city as of January 1.

If you are leaving Japan for a foreign country, please make sure to appoint a tax agent and submit Tax Agent Declaration Form to your ward tax office.

<Payment>

Please pay in four installments during the year: by the end of April, July and September and by December 25 either in cash with a tax notice or by direct debit or smartphone applications.

<Declaration, application and notification>

You are required to declare, etc. in the following cases.

▶ You own business assets (depreciable assets) in the city.

As for the depreciable assets status as of January 1 every year, please submit Depreciable Assets Declaration to the Taxation Management Division by January 31.

▶ The owner of fixed assets died and the inheritance registration is delayed.

▶ For construction, expansion, renovation, or demolition of a house, relevant registration is delayed.

▶ Floor space of housing site is changed due to a change in the use of a building or additional purchase of residential land.

▶ There is a change in the address or mailing address of the taxpayer or tax agent.

● Light Vehicle Tax (by Category)

Each Ward Tax Office (See Dial Guide in the back of this book.)

<Tax Payer>

Those who own a motorized bicycle, light vehicle, small-sized special motor vehicle, or small-sized motorcycle in the city as of April 1.

<Payment>

Please pay by May 31 either in cash with a tax notice or by direct debit or smartphone applications.

< Destination agents for new registrations, scrapped vehicles, name changes, number changes, address changes, etc.>

▶ Motorized bicycle and small-sized special motor vehicle

Each ward tax office, integrated branch office and branch office (See Dial Guide in the back of this book.)

▶ Light three-wheeled vehicle and light four-wheeled vehicle

Okayama Office of Light Motor Vehicle Inspection Organization

☎050-3816-3084 / 177-3 Kume, Kita-ku

▶ Light two-wheeled motorcycle

Okayama-ken Car Maintenance Commercial Association

(Counter No. 16 in Okayama-ken Automobile Hall)

☎050-5540-2072 / 5301-8 Tomiyoshi, Kita-ku

▶ Small-sized motorcycle

Okayama Branch Office, Chugoku Transport & Tourism Bureau

☎050-5540-2072 / 5301-5 Tomiyoshi, Kita-ku



Jobs & Enterprises

Job Search, Job Listings & Employment Consultation

Name	Services	Address & Phone
Hello Work Okayama	Job applications and openings, employment info, procedures for unemployment insurance, subsidies and support for businesses	1-1-20 Noda, Kita-ku ☎086-241-3222
Hello Work Saidaiji		325-4 Koumoto-cho, Higashi-ku ☎086-942-3212
Hello Work Plaza Okayama	Job openings, employment consultation and job placement service	7F Daiichi Central Building 6-36 Honmachi, Kita-ku ☎086-222-2900
Hello Work Okayama Mother's Salon	Job openings, consultation and advisory services for women raising children	7F Daiichi Central Building 6-36 Honmachi, Kita-ku ☎086-222-2905
Hello Work Okayama for New Graduates	Job information, employment consultation, job placement services for new and recent graduates (within 3 years after graduation) from universities, junior colleges, specialized training colleges, etc.	7F Daiichi Central Building 6-36 Honmachi, Kita-ku ☎086-222-2904
Okayama Employment Support Center for the Youth	Help young people who are unemployed or working part-time get a regular full-time job	7F Daiichi Central Building 6-36 Honmachi, Kita-ku ☎086-236-1515
Okayama Community Support Station for the Youth	Help unemployed youth be self-reliant	4F Setouchi Building II 1-6-20 Nodaya-cho, Kita-ku ☎086-224-3038
Welfare Job Support Space Okayama	Integrated support for everyday life & job search consultation provided by Okayama City and employment consultation & job placement service provided by Hello Work.	1F Okayama City Health Welfare Hall, 1-1-1 Shikata-cho, Kita-ku ☎086-803-1239
Welfare Job Support Space Okayama Naka		Naka Ward Welfare Office, 11-47 Akasaka-honmachi, Naka-ku ☎086-271-5144
Welfare Job Support Space Okayama Minami	Target applicants: those on public welfare, childcare allowance recipients, housing support benefits recipients, etc.	Minami Ward Welfare Center (Minami Fureai Center) 690-1 Fukuda, Minami-ku ☎086-230-0311
General Affairs Div. for the Elderly and Persons with Disabilities, Okayama Branch Office Japan Organization for Employment of the Elderly, Persons with Disabilities and Job Seekers	Employment consultation and support, grant benefits and subsidies for the elderly and persons with disabilities Notification and application acceptance based on the Disabled Employment Levy System and Education	Polytechnic Center Okayama 580 Tanaka, Kita-ku ☎086-241-0166
Okayama Vocational Center for Persons with Disabilities	Offer services to persons with disabilities who need support for job searching and retention, employers who need support for employing persons with disabilities and relevant organizations who help persons with disabilities go to work.	17F NTT CRED Okayama Building 1-8-45 Nakasange, Kita-ku ☎086-235-0830
Okayama Employment and Livelihood Support Center for People with Disabilities	Employment consultation, job training and self-supporting training at welfare facilities and workplace training arrangement	866 Gion, Kita-ku ☎086-275-5697
General Labor Consultation Counter, Okayama Labor Bureau	Consultation for employees and employers on labor issues: employment conditions, bullying, harassment, recruitment, hiring, etc.	3F Okayama No.2 Municipal Office, 1-4-1 Shimoishii, Kita-ku, ☎086-225-2017
Okayama General Labor Consultation Counter		Okayama Labor Standards Inspection Office 2-11-20 Daiku, Kita-ku ☎086-283-4540

A Subsidy for Establishment of New Business Facilities

Industrial Policy Division, Business Investment
Promotion Section ☎086-803-1328

In the case that you do the following businesses and fulfill certain conditions, you can get a subsidy. There're various kinds of subsidy and requirements, so please inquiry for more information.

<Covered Business>

- ① New/extensional establishment of factories or laboratories
- ② New/extensional establishment of logistic factories
- ③ Reinvestment for existing factories which has been 10 years since it began to operate.
- ④ New/extensional establishment of headquarters, headquarters functions, and Chugoku-Shikoku branches.
- ⑤ New/extensional establishment of offices in the field of IT・digital contents.



Learning & Leisure

Sightseeing

Tourism Promotion Division ☎086-803-1332

Promotional Activities and MICE Division

☎086-803-1333

There are a lot of attractive sightseeing spots in the city: Korakuen Garden, Okayama Castle, "Culture Zone" which has cultural facilities such as art galleries and museums, and "Kibiji" where many historical and cultural heritages remain, including Kibitsu Shrine and traditional townscape of Jinya-machi (town around the feudal lord's residence) Ashimori, etc. In addition, the city is rich in regional and cultural resources that we can be proud of throughout the country, including events such as the Saidaiji Eyo or Naked Man Festival, the Okayama Momotaro Festival, and the Okayama International Music Festival. We also support sightseeing volunteer guide development and beautification promotion of tourist spots, in an effort to create a town that warmly welcomes visitors.

●Okayama City Momotaro Tourist Information

Center ☎086-222-2912

East side of the Shinkansen boarding gate on the 2nd floor of JR Okayama station (1-1Ekimoto-machi, Kita-ku)

Sightseeing brochures of Okayama City, municipalities in Okayama, and Chugoku and Shikoku regions are available. Please ask for advice and recommendations for your trip.

Business hours: 9:00 AM-8:00 PM (open all year around)

Email: momotaro@okayama-kanko.net

●Okayama Visitors & Convention Association

☎086-227-0015

6F Okayama Chamber of Commerce and Industry
3-1-15 Kosei-cho, Kita-ku

The Association provides consultation on tourism and conventions, grants subsidies for hosting conventions, secures venues on a priority basis, and offers various tourism pamphlets. Please refer to the website for special deals and sightseeing information in Okayama. And you can post your inquiries on the website.

Okayama Visitors & Convention Association's

Website: <https://okayama-kanko.net>

International Exchange

International Affairs Division

☎086-803-1112 / FAX 086-225-5408

The Division is promoting international understanding among citizens through interaction with its international friendship exchange partners overseas, implementation of homestay programs for the youth and sending and receiving citizens'

●International Exchange Lounge

☎086-234-5882 / FAX 086-234-5878

10-16 Saiwai-cho, Kita-ku (4F Nishigawa Ai Plaza)

Opening Hours: Tue.-Fri. 10:00 AM-8:00 PM

Sat. and Sun. 10:00 AM-6:00 PM

Closed: Monday, the 2nd Sunday and national holidays (If a national holiday falls on a day when the lounge is closed, it is closed the following day.) and the year-end and New Year's holidays

Everyday life information is available. You have opportunities to interact with people including Japanese.

<Foreign language conversation classes / Japanese language classes>

Conversation classes in English, Chinese, Korean, Spanish and Vietnamese are offered. Japanese lessons for foreign residents are also available.

<International Exchange Fureai Seminars, Japanese Culture/Intercultural Experience Meetups>

You can attend "International Exchange Fureai Seminars" to learn about the life and culture of people with different backgrounds, and "Japanese Culture Experience Workshops" and "Intercultural Exchange Meetups" to deepen engagement between foreign and Japanese citizens.

<Multilingual Newspaper "Akura">

It is published four times a year in January, April, July, and October in Japanese, English, Chinese, Korean, Spanish, Portuguese, and Vietnamese.

The paper offers you useful daily life information: local events, traditional culture, and famous people in Okayama.

<Volunteer Interpreters / Translators>

Those at daily conversational level or higher in a foreign language are available for your interpretation or translation.

<Volunteer Homestay・Home Visit Families>

Registered families in the city will receive people from abroad as host families.

<Volunteer Cultural Guides>

Those who can introduce Japanese and foreign cultures, teach Japanese are available for groups who want to use this service.

Telephone Directory

※The area code is 086.

Kita Ward		
(Kita Ward Office)		
Citizens National Health Insurance and Pension Division	1-1-1 Daiku, Kita-ku	
	Welfare General Affairs Section	803-1118
	Certification Section	803-1120
	Request for certificate issuance by post	803-1121
	Family Registration Section	803-1123
	Residential Record Section	803-1125
	National Health Insurance and Pension Section	803-1130
(Shisho or Chiiki Centers , Branch Offices of Kita Ward)		
Mitsu	1020 Mitsu-Kanagawa, Kita-ku	724-1111
Takebe	489 Fukuwatari, Takebe-cho, Kita-ku	722-1111
Ichinomiya	553-1 Ichinomiya, Kita-ku	284-0501
Tsudaka	1682 Kaidani, Kita-ku	294-2411
Takamatsu	247 Takamatsuhara-kosai, Kita-ku	287-3731
Kibi	416 Niwase, Kita-ku	293-1111
Ashimori	718 Ashimori, Kita-ku	295-1111
Tenmaya Underground Civil Service Counter	8 Tenchika, 2-chome, Omote-cho, Kita-ku	226-8288
(Tax Office)		
Kita Ward Tax Office	2-3 1-chome, Daiku, Kita-ku	
	Management Section	803-1175
	Municipal Tax Sections Nos. 1 & 2	803-1176/1177
	Assets Tax Land section	803-1188
	Assets Tax House sections Nos. 1 & 2	803-1179/1180
(Welfare Offices)		
Kita Ward Chuo	1-1-1 Shikata-cho, Kita-ku	
	Welfare Promotion Sections Nos. 1 & 2	803-1209
	Community Welfare Sections Nos. 1 - 6	803-1210, 1211, 1212, 1214, 1252 and 1253
	Long-term Care Service Section	803-1213
	Community Consultation Center for Children and Home Affairs	803-1824
Kita Ward Kita	2-6-33 Tanimannari, Kita-ku	
	Welfare Promotion Section	251-6530
	Community Welfare Section	251-6531
	Long-term Care Service Section	251-6532
	Community Consultation Center for Children and Home Affairs	251-6521
(Public Health Centers)		

Kita Ward Chuo	1-1-1 Shikata-cho, Kita-ku	803-1265
Kita Ward Kita	2-6-33 Tanimannari, Kita-ku	251-6515
Mitsu & Takebe Rooms (At Takebe Integrated Branch Office) Kita Ward Kita Public Health Center	489 Fukuwatari, Takebe-cho, Kita-ku	722-1114
Livelihood Support Center for Persons with Disabilities	834-2 Fukuwatari, Takebe-cho, Kita-ku	722-5200
Naka Ward		
(Naka Ward Office)		
Citizens National Health Insurance and Pension Division	3-7-15 Hama, Naka-ku	
	Welfare General Affairs Section	901-1615
	Citizens Affairs Section	901-1616
	National Health Insurance and Pension Section	901-1617
(Shisho or Chiiki Centers, Branch Offices of Naka Ward, etc.)		
Tomiya	115-1 Maruyama, Naka-ku	277-7211
Citizens Service Counter Okayama Fureai Center	715-2 Kuwano, Naka-ku	277-7251
Higashi Okayama Citizens Service Counter	174 Takaya, Naka-ku	272-0034
Citizens Service Counter Naka Ward Welfare Office	11-47 Akasaka-honmachi, Naka-ku	272-8191
(Tax Office)		
Naka Ward Tax Office	7-15 3-chome, Hama, Naka-ku	
	Management Section	901-1608
	Municipal Tax Section	901-1609
	Assets Tax Land section	901-1610
	Assets Tax House section	901-1611
(Welfare Office)		
Naka Ward	11-47 Akasaka-honmachi, Naka-ku	
	Welfare Promotion Section	901-1231
	Community Welfare Sections No. 1 - 4	901-1232
	Long-term Care Service Section	901-1233
	Community Consultation Center for Children and Home Affairs	901-1234
(Public Health Center)		
Naka Ward	715-2 Kuwano, Naka-ku	274-5164

Higashi Ward		
(Higashi Ward Office)		
Citizens National Health Insurance and Pension Division	1-2-4 Saidaiji-minami, Higashi-ku	
	Welfare General Affairs Section	944-5017
	Citizens Affairs Section	944-5018

	National Health Insurance and Pension Section	944-5022
(Shisho or Chiiki Centers, Branch Office of Higashi Ward)		
Seto	45 Seto, Seto-cho, Higashi-ku	952-1111
Joto Community Center	466 Narabara, Higashi-ku (191, Higashihirajima, Higashi-ku from December, 2021 (estimated plan))	297-4211
Kozu Civic Service Center	113-1 Kurogane, Higashi-ku	279-0016
Asahi Civic Service Center	67 Nishikataoka, Higashi-ku	947-0010
Mantomi Citizens Service Counter	257 Mantomi, Seto-cho, Higashi-ku	953-0610
(Tax Office)		
Higashi Ward Tax Office	2-4 1-chome, Saidaiji-minami, Higashi-ku	
	Management Section	944-5010
	Municipal Tax Section	944-5011
	Assets Tax Land section	944-5012
	Assets Tax House section	944-5014
(Welfare Office)		
Higashi Ward	2-16-33 Saidaiji-naka, Higashi-ku	
	Welfare Promotion Section	944-1822
	Community Welfare Section	944-1884
	Long-term Care Service Section	944-1885
	Community Consultation Center for Children and Home Affairs	944-0131
(Public Health Center)		
Higashi Ward	4-5 Saidaiji-nakanohonmachi, Higashi-ku	943-3210

Minami Ward		
(Minami Ward Office)		
Citizens National Health Insurance and Pension Division	495-5 Urayasu-minamimachi, Minami-ku	
	Welfare General Affairs Section	902-3515
	Citizens Affairs Section	902-3516
	National Health Insurance and Pension Section	902-3517
(Shisho or Chiiki Centers, Branch Office of Minami Ward)		
Nadasaki	207 Ka(taoka, Minami-ku	363-5201
Senoo	1024-8 Mishima, Minami-ku	282-3121
Fukuda	1186 Koshinden, Minami-ku	282-1131
Kojo	593 Nakaune, Minami-ku Temporary building until May, 2022 (estimated plan) (within the premises of Kojo Community Hall 589-1, Nakaune, Minami-ku)	298-3131
Fujita	508 Fujita, Minami-ku	296-2221
Kojima	716 Kitaura, Minami-ku	267-2231

Fukuhama	1-16-22 Fukutomi-naka, Minami-ku	265-4181
(Tax Office)		
Minami Ward Tax Office	495-5 Urayasuminami-machi, Minami-ku	
	Management Section	902-3510
	Municipal Tax Section	902-3511
	Assets tax Land section	902-3512
	Assets tax House section	902-3513
(Welfare Offices)		
Minami Ward Nishi	880-1 Senoo, Minami-ku	
	Welfare Promotion Section	
	Community Welfare Section	281-9620
	Long-term Care Service Section	
	Community Consultation Center for Children and Home Affairs	281-9652
Minami Ward Minami	690-1 Fukuda, Minami-ku	
	Welfare Promotion Section	230-0321
	Community Welfare Section	230-0322
	Long-term Care Service Section	230-0323
	Community Consultation Center for Children and Home Affairs	261-7127
(Public Health Centers)		
Minami Ward Nishi	880-1 Senoo, Minami-ku	281-9625
Minami Ward Minami	690-1 Fukuda, Minami-ku	261-7051

Issued in 2021 and final adjustment on September 21, 2021